Hinckley Public Library District

Board of Trustees Meeting Minutes
July 8, 2019

At 7:01 pm, Karen Yaggie called the meeting to order. Carol Kohler, Amie Carey, and Fran Kriesch were present. Tom Lang joined the meeting at 7:20. Arlen Carls and Kari McMurtrie were absent.

Approval of Minutes

The minutes from the June 10, 2019 meeting were approved as presented.

Public Hearing for Ordinance 19-03 Budget and Appropriations

A public hearing was held for the purpose of presenting Ordinance 19-03. No members of the public were in attendance.

Comments from the Public

No comments from the Public.

Secretary’s Report

No correspondence.

Treasurer’s Report

At the end of the 2019 fiscal year the library had received 101.1% of anticipated income and had spent 96.4% of anticipated expenses. The final FY19 utility bills were received after the printing of the financial statements so they will show up on the August meeting’s reports. Tax income has begun arriving and it will be presented on the FY20 reports.

Approval and Payment of Bills

A motion was made by Amie and seconded by Carol to accept the financial statements and pay the necessary bills. It passed unanimously on a roll call vote.

Director’s Report

The staff is being trained on the Library of Things equipment so the release will run smoothly. Some of the equipment will only be available to use in the library while other pieces can be checked out. The Cricut equipment will be explored at the next Try It Club.

Attendance has been high for summer events so far. Volunteers have been very helpful for managing the big events like Slime Day, which had 84 people in attendance. 359 people are registered for the reading program, 13 more than last year’s record. The program is fun for all ages with the goal of reminding people to read. There are still a lot of activities coming up before the program ends on July 27th.

Hinckley patrons have checked out 99 items from OverDrive (down from 161) and 14 from eRead Illinois (down from 18) in the past month. Rylie believes the OverDrive number may be incorrect due to updates in the reporting software.

Youth Services Report

126 people attended story times in June which included field trips to the Sandwich Opera House, Garfield Park, and Bountiful Blessings where they got to plant pumpkin seeds. In the fall the group will go back to Bountiful Blessings to see how their pumpkins grew.

All ages are welcome in summer story time and the mixed groups have had fun exploring different field trips and activities like sidewalk chalk art and seed planting.

Library Statistics

Checkouts continue to be slightly low in comparison to last year. In interlibrary loan we lend a lot more materials to other libraries than we borrow. Being a net lender is uncommon for a library our size. A lot of people received or renewed library cards this month, which is common for June.

Friends of the Library

The Friends currently have $1,522.84. They had an income of $33.70 from book sales, $38.50 from shirts, and $40.00 from dictionary art.

Unfinished Business

Ordinance 20-03 Budget and Appropriations was discussed. There were no changes from last month’s review. Amie made a motion to adopt Ordinance 20-03 Budget and Appropriations and Carol seconded the motion. It passed unanimously on a roll-call vote.

New Business

At the end of the fiscal year two trustees must review the Secretary’s Book containing all of the year’s meeting documents. Carol and Amie volunteered for the task.

Other Business

No other business.

At 7:29 pm, Karen Yaggie adjourned the meeting.